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UNITED NATIONS CHILDREN'S FUND
Committee on Administration and Finance
1993 session

STATEMENT OF THE CHAIRMAN OF THE COMMITTEE ON ADMINISTRATION AND FINANCE ON ITS MEETINGS HELD AT UNITED NATIONS HEADQUARTERS FROM 3 TO 5 MAY AND ON 7 MAY 1993

I. ORGANIZATION OF THE SESSION

1. The Committee on Administration and Finance of the United Nations Children's Fund (UNICEF) met from 3 to 5 May and on 7 May 1993.

2. The provisional agenda contained in E/ICEF/1993/1/Rev.1 was adopted by the Committee.

II. FINANCIAL MEDIUM-TERM PLAN, 1993-1996

3. The Committee recommends that the Executive Board:

Approve the medium-term plan (E/ICEF/1993/3) as an indicative framework of projections for 1993-1996 (summarized in table 3), including the preparation of up to $330 million in programme expenditures from general resources to be submitted to the 1994 Executive Board (shown in table 2, item 5). The amount is subject to the availability of resources and to the condition that estimates of income and expenditure made in this plan continue to be valid.

III. FINAL FINANCIAL STATEMENTS OF THE WORLD SUMMIT FOR CHILDREN

4. The Committee recommends that the Executive Board:

Authorize the Executive Director to close the two special accounts for the World Summit for Children (E/ICEF/1993/AB/L.13) by transferring the balances remaining to general resources as follows:

Special account for World Summit for Children	$84,907.59
Special account for summit related mobilization activities	37,626.06
Total transfer to general resources	$122,533.65

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IV. UNICEF FINANCIAL REPORTS

5. The Committee recommends that the Executive Board:

Approve the level of the reserve for procurement services at $2 million (E/ICEF/1993/AB/L.11).

6. The Committee recommends that the Executive Board:

Note the following:

(a) The interim financial report and statements for the year ended 31 December 1992, the first year of the biennium 1992-1993 (E/ICEF/1993/AB/L.7);

(b) Report to the United Nations Board of Auditors and the Advisory Committee on Administrative and Budgetary Questions (ACABQ) regarding specific measures taken to implement previous recommendations of the Board of Auditors (E/ICEF/1993/AB/L.3);

(c) Review of expenditures in excess of commitments and unspent commitments for completed projects financed by supplementary funds (E/ICEF/1993/AB/L.10);

(d) Financial report and audited financial statements of UNICEF for the for the biennium ended 31 December 1991 and the Report of the Board of Auditors (Official Records of the General Assembly, Forty-seventh Session, Supplement No. 5B (A/47/5/Add.2).

(e) Report of ACABQ on the 1991 financial report and audited financial statements and report of the Board of Auditors relating to UNICEF (A/47/500).

V. REVISED 1992-1993 AND PROPOSED 1994-1995 ADMINISTRATIVE AND PROGRAMME SUPPORT BUDGET ESTIMATES

7. The Committee recommends that:

Draft resolution 1

Administrative and programme support budget for the biennium 1992-1993

The Executive Board

Note a reduction in the approved budget of $4,000,000;

Resolve that the revised administrative and programme support budget for the biennium 1992-1993 is as follows:

		$
Category 1(a)	Staff costs: international	121 019 578
Category 1(b)	Staff costs: local	106 762 362
Category 2(a)	General operating costs: headquarters	77 735 643
Category 2(b)	General operating costs: field	71 128 031
Category 3	Packing and assembly costs	10 308 693
	Total expenditures	386 954 307

Draft resolution 2

Revised income related to the administrative and programme support budget for the biennium 1992-1993

The Executive Board

Resolve that, for the biennium 1992-1993, the revised income related to the administrative and programme support budget is approved as follows:

		$
(a)	Recovery from packing and assembly activities	20 000 000
(b)	Contributions from assisted Governments towards local budget costs	1 850 000
(c)	All other income	13 150 000
	Total income	35 000 000

Draft resolution 3

Administrative and programme support budget for the biennium 1994-1995

The Executive Board

Approve the draft resolution contained in E/ICEF/1993/CRP.38.

Draft resolution 4

Income related to the administrative and programme support budget for the biennium 1994-1995

The Executive Board

Resolve that, for the biennium 1994-1995, the income related to the administrative and programme support budget is approved as follows:

		$
(a)	Recovery from packing and assembly activities	16 000 000
(b)	Contributions from assisted Governments towards local budget costs	1 850 000
(c)	All other income	8 150 000
	Total income	26 000 000

VI. REVISED 1992-1993 AND PROPOSED 1994-1995 GLOBAL FUNDS PROGRAMME BUDGETS

8. The Committee recommends that the Executive Board:

Approve the draft resolutions contained in E/ICEF/1993/CRP.39.

VII. OFFICE SPACE STRATEGY FOR CENTRAL HEADQUARTERS

9. The Committee recommends that the Executive Board:

Approve the draft resolution contained in E/ICEF/1993/CRP.40.

VIII. OUTLINE OF A MANAGEMENT STUDY OF THE ADMINISTRATIVE AND MANAGEMENT STRUCTURE AT UNICEF HEADQUARTERS

10. The Committee recommends that the Executive Board:

Approve the draft resolution contained in E/ICEF/1993/CRP.37.

IX. GREETING CARD OPERATION AND RELATED OPERATIONS WORK PLAN AND PROPOSED BUDGET FOR 1993

11. The Committee recommends that the Executive Board:

Approve the draft resolution contained in E/ICEF/1993/CRP.34.

X. GREETING CARD AND RELATED OPERATIONS - FINANCIAL REPORTS

12. The Committee recommends that the Executive Board:

Note the following:

(a) The GCO provisional report for period 1 May 1992 - 30 April 1993 (E/ICEF/1993/AB/L.4);

(b) The GCO financial report and accounts for the year ended 30 April 1992 (E/ICEF/1993/AB/L.5 and Corr.1).

XI. STATEMENT BY THE CHAIRPERSON OF THE UNICEF GLOBAL STAFF ASSOCIATION

13. The Committee heard with appreciation the statement of the Chairperson of the UNICEF Global Staff Association which outlined issues of concern to UNICEF staff.